

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 61/08

Being a by-law to establish user fees and charges for administrative services provided by the Township of Puslinch and to repeal By-law Number 21/96.

WHEREAS pursuant to Section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, the powers of a Council shall be exercised by by-law;

AND WHEREAS pursuant to Section 391(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS the Township provides administrative services to the public, various government and outside agencies;


AND WHEREAS the Council of the Township is desirous of establishing user fees and charges to recover costs of certain administrative services provided by the Township;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

1. **THAT** the user fees and charges as set out in the attached schedules to this By-law, which the schedule is made a part hereof, shall on or after January 1, 2009 be charged by the Township for those services provided by the Township.
2. **THAT** the Council of the Township of Puslinch may by resolution, increase, decrease, replace or delete any fees and charges as it deems necessary.
3. **THAT** by-law 21/96 is hereby repealed.
4. **THAT** this by-law shall come into force on January 1, 2009, or on dates where otherwise indicated in this by-law, and shall remain in force until repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19th DAY OF NOVEMBER, 2008.

Signed:


Brad Whitcombe, Mayor

(SEAL)


Brenda Law, CAO/Clerk-Treasurer

Schedule "A" To By-law Number #61/08

Type		Fee	Effective Date
Building Permits	(a) for the first \$1,000 of value of construction	\$50	January 1, 2009
	(b) for each additional \$1,000 of value of construction	\$10	January 1, 2009
Community Centre (Residents)	Friday and Saturday		
	Archie MacRobbie Hall	\$385	January 1, 2011
	Alf Hales Room	\$40	January 1, 2011
	Sunday thru Thursday		January 1, 2011
	Archie MacRobbie Hall	\$200	January 1, 2011
	Archie MacRobbie Hall	\$110 (4 hr mtg)	January 1, 2011
	Alf Hales Room	\$40	January 1, 2011
Community Centre (Non-Residents)	Friday, Saturday and Sunday		January 1, 2011
	Archie MacRobbie Hall	\$555	January 1, 2011
	Alf Hales Room	\$80	January 1, 2011
	Monday thru Thursday		January 1, 2011
	Archie MacRobbie Hall	\$340	January 1, 2011
	Archie MacRobbie Hall	\$170 (4 hr mtg)	January 1, 2011
	Alf Hales Room	\$80	January 1, 2011
Council Minutes & Agendas Only	(per annum payable in advance) * Media and Municipal Consultants Exempt	Pick-up \$80 Mailed \$160	January 1, 2009
Council Minutes, Agendas & Correspondence	(per annum payable in advance) * Media and Municipal Consultants Exempt	Pick-up \$175 Mailed \$290	January 1, 2009
Demolition Permit		\$50	January 1, 2009
Dog Fines		\$75	January 1, 2009
Dog Tags, etc.		\$20 per dog (Maximum of 3 dogs)	January 1, 2009
Entrance Permits		\$200	January 1, 2009
Facsimile	* Community groups/organizations exempt	\$0.10/page (or at CAO's discretion)	January 1, 2009
Fire Department Compliance Letter		\$60	January 1, 2009
Fire Permits		No charge	January 1, 2009
Freedom of Information Requests	(legislated fees)	\$5 per application plus disbursements (photocopying) plus record preparation of \$7.50 per quarter hour	January 1, 2009
Grading Deposits	(Plans of Subdivision)	\$2,000	January 1, 2009
Subsequent Grading Deposits	(Plans of Subdivision) ie. Swimming Pools etc.	\$500	January 1, 2009
Investigator Fees		\$350/day over 3 hours	January 1, 2009
		\$175/half day less than 3 hours plus related expenses	January 1, 2009
Invoice Administration Fee		\$25.00	January 1, 2009
Kennel Licence		100 (up to 5 dogs)	January 1, 2009
Kennel Licence (Commercial)		\$200 (over 5 dogs)	January 1, 2009
Lottery Licence		3% of estimated value of prize(s)	January 1, 2009
Minor Variance Application		\$500	January 1, 2009
NSF Cheque		\$40	January 1, 2009

Schedule . To By-law Number #61/08

Type		Fee	Effective Date
Occupancy Permit		\$25	January 1, 2009
Official Plan		\$50 (plus HST)	January 1, 2009
Ownership Verification on Severance Application		\$50	January 1, 2009
Part Lot Control Exemption By-law Exemption		\$500	January 1, 2009
Photocopy	* Community groups/organizations exempt	\$0.25/page (or at CAO's discretion)	January 1, 2009
Plumbing Licence		\$100	January 1, 2009
Recreation Centre	Ice Rental	\$150/hr (plus HST)	January 1, 2011
	Arena Summer Rental (Sports Teams)	\$75.00/hr (plus HST)	January 1, 2011
	Arena Summer Rental (Non-Sporting Events)	\$25/hr (plus HST)	January 1, 2011
	Gymnasium Rental	\$25/hr (plus HST)	January 1, 2011
Septic Permits		\$450	January 1, 2009
Signature of Commissioner		No charge	January 1, 2009
Site Alteration Permit Application		\$250 plus \$50/ha of area altered	January 1, 2009
Site Plan Control Application Fee		\$2,000	January 1, 2009
Sports Facilities User Fees		\$10/per resident per registration	January 1, 2011
		\$20/per non-residents per registration	January 1, 2011
Tax Certificate		\$60	January 1, 2009
Zoning By-law #19/85		\$30 (plus HST)	January 1, 2009
Zoning By-law Amendment		\$2,000	January 1, 2009
Zoning/Building Compliance Letter		\$60	January 1, 2009

**Puslinch Fire Department
Fee Schedule
By-law #61/08**

Type	Fee	Effective
Information or fire reports regarding emergency incidents	\$60 per address	January 1, 2009
Lawyers Requests/File Searches - Written Responses to written requests relating to outstanding orders under the Ontario Fire Code or any Act, Regulations or By-Law with which the Puslinch Fire Department has authority or jurisdiction	\$60 per address	January 1, 2009
Any requested or required inspection of licensed sales establishments (as defined by the Liquor License Establishment Board of Ontario) that requires a Fire Department Inspection and/or a Letter.	\$100	January 1, 2009
Measurements and Calculations	\$150	January 1, 2009
Special Occasion Permit Letters to be written	\$20	January 1, 2009
Requests for Special Building Inspections under the Ontario Fire Code as it relates to the following building categories:		January 1, 2009
Fire Routes Applications	\$100	January 1, 2009
INDUSTRIAL/COMMERCIAL - SINGLE TENANT or OCCUPANCY		
Up to 10,000 sq. ft or 929 sq. metres	\$100	January 1, 2009
every additional 10,000 sq. ft. or 929 sq. mtrs or part thereof	\$20	January 1, 2009
INDUSTRIAL/COMMERCIAL - MULTIPLE OCCUPANCY COMPLEX		
Base Inspection	\$100	January 1, 2009
Each tenant or occupancy up to 10,000 sq. ft.	\$25	January 1, 2009
Tenant or occupancy over 10,000 sq. ft.	\$50	January 1, 2009
RESIDENTIAL/APARTMENT BUILDINGS		
Base Inspection	\$100	January 1, 2009
Plus each tenant, occupancy or apartment per unit	\$3	January 1, 2009
OFFICE COMMERCIAL		
Base Inspection	\$100	January 1, 2009
Plus each single tenant or occupancy up to 10,000 sq. ft. per unit	\$25	January 1, 2009
Plus each single tenant or occupancy over 10,000 sq. ft per unit	\$25	January 1, 2009
TENANT OR MARQUEE		
Where Fire Code inspection is mandated	\$100	January 1, 2009
OTHER INSPECTIONS		
Requests for Wood Stove Inspections	\$100	January 1, 2009
Daycare Centres	\$75	January 1, 2009
Homeday Care	\$50	January 1, 2009
MISCELLANEOUS		
Boarding up or barricading plus materials	\$25 per man-hour	January 1, 2009
Emergency responses to motor vehicle accidents, car fires, hazardous material spills, as per MTO rate on highways and Township roads (for non-residents) as per the Province of Ontario's rates plus any additional clean up costs and materials	\$410 per vehicle per hour	January 1, 2011
Emergency responses to illegal burning or burning without a permit	\$410 per vehicle per hour	January 1, 2011
Fire Alarm false alarm calls, to be determined that the false alarms were preventable, improperly installed or maintained, or resulted from a malicious act by an individual. Fire Prevention is to follow up and determine reason for first alarm, and after the second false alarm a letter will be sent indicating that a third false alarm will result in a potential charge. This will be for a Period of 12 months from the second false alarm	\$410	January 1, 2011
Post Fire Watch, under the Ontario Fire Code - plus any materials	\$25 per man-hour	January 1, 2009
Key Boxes (rapid entry for fire fighters)	\$80	January 1, 2009
Training Room Rental	\$40	January 1, 2009
SIGNS		
Municipal addressing signs (sign blade)	\$20	January 1, 2009
Sign Posts	\$20	January 1, 2009